Licensing Committee

08th December 2025

PRESENT:-

Councillors Belcher, Cahill, A. Collinson, Henry, Kennett, K. Neal (Chair), Petrini, Randall, Smith and Wood.

IN ATTENDANCE:-

J. Davey (Lawyer, Legal Services), K. Fenner (Licensing Manager), H. Regan (Enforcement Officer) and D. Guy (Democratic Services Officer).

APOLOGIES:-

Councillor T. Neal.

Minute No.	Description/Decision	Action By/Deadline
PROCEDURAL ITEMS		
53	**DECLARATIONS OF INTEREST** Councillor Collinson declared a personal interest in minute 61, insofar she had worked with the applicant as their Ward Councillor. Councillor Wood declared a personal interest in minute 62, insofar she had worked with the applicant as their Ward Councillor.	Business Support and Development Manager Governance
54	**MINUTES OF THE MEETING HELD ON MONDAY 10TH NOVEMBER 2025** The Democratic Services Officer presented the minutes of the meeting of this Committee held on Monday 10th November 2025 for approval. **Agreed –** That the minutes of the meeting of this Committee, held on Monday10th November 2025, having been printed and circulated, be taken as read and correctly recorded and be signed by the Chair.	
55	**TAXI LICENSING COMMITTEE GUIDANCE NOTES** The Licensing Manager provided the Committee with the Taxi Licensing Committee Guidance Notes to assist with applications.	

	Agreed – Members noted the Taxi Licensing Committee Guidance Notes.	
56	**EXCLUSION OF THE PRESS AND PUBLIC** **Agreed –** That, in accordance with the provision of Section 100(A)(4) of the Local Government Act 1972, the public (including the press) be excluded from the meeting for the following items of business, minutes 57 to 69 on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, relating to an individual and that the public interest test in maintaining the exemption outweighs the public interest test in disclosing the information.	
57	**GRANT OF A PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of an application for Private Hire Driver's Licence. The options available to the Committee were (i) grant the licence; (ii) grant the licence and issue a warning letter with regard to the applicant's future conduct, and (iii) refuse the application. The applicant was in attendance. **Moved by Councillor Cahill and seconded by Councillor K. Neal:** That the application be refused. The voting on the motion was recorded as follows: FOR – 1 AGAINST – 8 ABSTAINED – 1 **Motion Lost.** **Moved by Councillor Belcher and seconded by Councillor Henry:** That the application be granted with a warning letter with regard to the applicant's future conduct. The voting on the motion was recorded as follows:	Director of Public Health and Adult Services

	FOR – 8 AGAINST – 1 ABSTAINED – 1 **Motion Carried.**	
58	**REVIEW OF PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence. The applicant was in attendance. **Moved by Councillor Belcher and seconded by Councillor Henry:** That the licence be suspended for 8 weeks with a warning letter with regard to the licence holders future conduct. The voting on the motion was recorded as follows: FOR – 7 AGAINST – 3 **Motioned Carried.**	Director of Public Health and Adult Services
59	**REVIEW OF PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a	

	warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence. The applicant was in attendance. **Moved by Councillor Cahill and seconded by Councillor Randall:** That the licence be revoked. **Unanimously Agreed.** **Motion carried.**	Director of Public Health and Adult Services
60	**REVIEW OF PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence. The applicant was not in attendance. **Agreed –** That the review be deferred until January 2026.	Director of Public Health and Adult Services
61	**REVIEW OF A HACKNEY CARRIAGE DRIVERS LICENCE** **(Councillor Collinson declared a personal interest in this item, insofar she had worked with the applicant as their Ward Councillor).** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Hackney Carriage Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to	

	the licence holder's future conduct, and (iv) revoke the licence. The applicant was in attendance. **Moved by Councillor Cahill and seconded by Councillor Petrini:** That the licence be revoked. The voting on the motion was recorded as follows: FOR – 7 AGAINST – 3 **Motioned Carried.**	Director of Public Health and Adult Services
62	**REVIEW OF PRIVATE HIRE DRIVERS LICENCE** **(Councillor Wood declared a personal interest in this item, insofar she had worked with the applicant as their Ward Councillor).** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence. The applicant was in attendance. **Moved by Councillor Henry and seconded by Councillor K. Neal:** That the licence be suspended for 4 weeks with a warning letter with regard to the applicant's future conduct. The voting on the motion was recorded as follows: FOR – 1 AGAINST – 9	Director of Public Health and Adult Services

	Motion Lost. **Moved by Councillor Collinson and seconded by Councillor Petrini:** That the licence be revoked. The voting on the motion was recorded as follows: FOR – 9 AGAINST – 1 **Motion Carried.**	
63	**REVIEW OF PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence. The applicant was not in attendance. **Agreed –** That the review be deferred until January 2026.	Director of Public Health and Adult Services
64	**REVIEW OF PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence. The applicant was in attendance.	

	Moved by Councillor Henry and seconded by Councillor Kennett: That the licence be suspended for 4 weeks with a warning letter with regard to the applicant's future conduct. **Unanimously Agreed.** **Motion Carried.** **Moved by Councillor Randall and seconded by Councillor Henry as an amendment:** That the licence be suspended for 6 weeks with a warning letter with regard to the applicant's future conduct. **Unanimously Agreed.** **Motion Carried.**	Director of Public Health and Adult Services
65	**REVIEW OF PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence. The applicant was in attendance. **Moved by Councillor Henry and seconded by Councillor Wood:** That the licence be suspended for 4 weeks with a warning letter with regard to the applicant's future conduct. The voting on the motion was recorded as follows: FOR – 8 AGAINST – 2 **Motion Carried.**	Director of Public Health and Adult Services

66	**REVIEW OF PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence. The applicant was in attendance. **Moved by Councillor Henry and seconded by Councillor Kennett:** That the licence be suspended for 4 weeks with a warning letter with regard to the applicant's future conduct. The voting on the motion was recorded as follows: FOR – 8 AGAINST – 2 **Motion Carried.** **Moved by Councillor Randall and seconded by Councillor Henry as an amendment:** That the licence be suspended for 4 weeks with a warning letter with regard to the applicant's future conduct and undertakes a Driver Awareness Course. **Unanimously Agreed.** **Motion Carried.**	Director of Public Health and Adult Services
67	**REVIEW OF PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a	

	warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence. The applicant was in attendance. **Moved by Councillor Randall and seconded by Councillor Collinson:** That the licence be revoked. The voting on the motion was recorded as follows: FOR – 8 AGAINST – 1 **Motion Carried.**	Director of Public Health and Adult Services
68	**REVIEW OF PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence. The applicant was in attendance. **Moved by Councillor Henry and seconded by Councillor Collinson:** That the licence be suspended for 4 weeks with a warning letter with regard to the applicant's future conduct and undertakes a Drivers Awareness Course. The voting on the motion was recorded as follows: **Unanimously Agreed.** **Motion Carried.**	Director of Public Health and Adult Services
69	**SAFEGUARDING ISSUES**	

	Members asked that Home School Contracts needed to be re-looked at.	

Published: 22nd December 2025
Start: 10.00 a.m.
Finish: 12.35 p.m.