

Licensing Committee

10th November 2025

PRESENT:-

Councillors Cahill, A. Collinson, Henry, Kennett (substitute), K. Neal (Chair), Petrini, , Randall and Wood.

IN ATTENDANCE:-

J. Davey (Lawyer, Legal Services), K. Fenner (Licensing Manager), H. Regan (Enforcement Officer) and D. Guy (Democratic Services Officer).

APOLOGIES:-

Councillor Belcher, Dearing, T. Neal and Smith.

Minute No.	Description/Decision	Action By/Deadline
PROCEDURAL ITEMS		
44	<p>DECLARATIONS OF INTEREST</p> <p>Councillor Collinson declared a personal interest in minute 50, insofar she had worked with the applicant as their Ward Councillor.</p>	Business Support and Development Manager Governance
45	<p>MINUTES OF THE MEETING HELD ON MONDAY 13TH OCTOBER 2025</p> <p>The Democratic Services Officer presented the minutes of the meeting of this Committee held on Monday 13th October 2025 for approval.</p> <p>Agreed – That the minutes of the meeting of this Committee, held on Monday 13th October 2025, having been printed and circulated, be taken as read and correctly recorded and be signed by the Chair.</p>	
46	<p>TAXI LICENSING COMMITTEE GUIDANCE NOTES</p> <p>The Licensing Manager provided the Committee with the Taxi Licensing Committee Guidance Notes to assist with applications.</p> <p>Agreed – Members noted the Taxi Licensing Committee Guidance Notes.</p>	

47	<p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>Agreed – That, in accordance with the provision of Section 100(A)(4) of the Local Government Act 1972, the public (including the press) be excluded from the meeting for the following items of business, minutes 48 to 52 on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, relating to an individual and that the public interest test in maintaining the exemption outweighs the public interest test in disclosing the information.</p>	
48	<p>REVIEW OF PRIVATE HIRE DRIVERS LICENCE</p> <p>The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence.</p> <p>The applicant was in attendance.</p> <p>Moved by Councillor Petrini and seconded by Councillor Kennett:</p> <p>That the licence continue with a warning letter with regard to the licence holders future conduct and to attend a Drivers Awareness Course.</p> <p>The voting on the motion was recorded as follows:</p> <p>FOR – 3 AGAINST – 5</p> <p>Motioned Lost.</p> <p>Moved by Councillor Henry and seconded by Councillor Collinson:</p> <p>That the licence be suspended for a period of 4 weeks with a warning letter with regard to the licence holders</p>	<p>Director of Public Health and Adult Services</p>

	<p>future conduct and to attend a Drivers Awareness Course.</p> <p>The voting on the motion was recorded as follows:</p> <p>FOR – 6 AGAINST – 1 ABSTAINED – 1</p> <p>Motion carried.</p>	
49	<p>REVIEW OF PRIVATE HIRE DRIVERS LICENCE</p> <p>The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence.</p> <p>The applicant was in attendance.</p> <p>Moved by Councillor Henry and seconded by Councillor Petrini:</p> <p>That the licence be revoked.</p> <p>Motion carried.</p>	<p>Director of Public Health and Adult Services</p>
50	<p>REVIEW OF BOTH PRIVATE HIRE AND HACKNEY CARRIAGE DRIVERS LICENCES</p> <p>(Councillor Collinson declared an interest in this item, insofar she had worked with the applicant as their Ward Councillor).</p> <p>The Director of Public Health and Adult Services submitted a report which gave details of a review of both a Private Hire and Hackney Carriage Driver's Licences where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue and issue a warning letter with regard to the applicant's future conduct; (iii) suspend</p>	

	<p>the licence for a period to be determined by the Committee and issue a warning letter with regard to the applicant's future conduct, and (iv) revoke the licence.</p> <p>The applicant was in attendance.</p> <p>Moved by Councillor Cahill and seconded by Councillor Wood:</p> <p>That the licence be revoked.</p> <p>Motion carried.</p>	<p>Director of Public Health and Adult Services</p>
51	<p>REVIEW OF PRIVATE HIRE DRIVERS LICENCE</p> <p>The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence.</p> <p>The applicant was in attendance.</p> <p>Moved by Councillor Cahill and seconded by Councillor Collinson:</p> <p>That the licence be revoked.</p> <p>The voting on the motion was recorded as follows:</p> <p>FOR – 4 AGAINST – 4</p> <p>With the voting being equal the Chair used their second and casting vote and the motion was lost.</p> <p>Moved by Councillor Henry and seconded by Councillor Petrini:</p> <p>That the licence be suspended for a period of 4 weeks with a warning letter with regard to the licence holders future conduct.</p>	<p>Director of Public Health and Adult Services</p>

	<p>The voting on the motion was recorded as follows:</p> <p>FOR – 4 AGAINST – 4</p> <p>With the voting being equal the Chair used their second and casting vote and the motion was carried.</p>	
52	<p>SAFEGUARDING ISSUES</p> <p>No issues were raised.</p>	

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Start: 10.00 a.m.

Finish: 11.30 a.m.