

RED (R)	- pending action.
AMBER (A)	matter is ongoing/outstanding
GREEN (G)	Action is complete / proposed for deletion
WP	Work Programme

Meeting Date	Agenda Items	Responsible Officer	Contact Officer	Minute Number	Reason for submission and Actions arising	Outcome	Actioning Officer	Status	RAG (Action Status + Relevant Code)
09.01.24	East Area Plan Update	Head of Customer Services	Lisa Buttery	42					G
				42b	That the Prevention Manager Comms and Delivery Lead, Humberside Fire and Rescue Service takes back members suggestion of 'fire fighters running club'.	Email to check progress sent (PT 09.04.24).  Email from ME circulated: <i>The service does have a running club, however they mainly go to external events rather holding a local weekly run. We have been involved recently at East Park with "Park Run" where we engaged with members of the community. This may be something we could look at repeating if there is a need.</i>	Michelle Emmerson	Proposed for Completion	G
05.03.24	UK Shared Prosperity Fund	Partnership Development and Delivery Manager, Economic Development & Regeneration	Iain Atkinson	50				Proposed for Completion	G
					That future results/case studies on the end product, following the funding allocations, be circulated to members of the committee.	Information will be circulated to members of the Committee, off agenda, once available. Email from IA (09.04.24).  Email to IA requesting update (PT 10.12.24)  Update will be circulated in May 2025 (IA 11.12.24)  PT sent email (26.06.25)  All members were invited to the UKSPF event on 11th June to present the findings of the evaluation and network with organisations. Report also sent to all members.	Iain Atkinson / Nathan Turner	Proposed for Completion	G
10.09.24	Hull Culture and Leisure Annual Report 2023 - 2024	Managing Director, HCAL	Simon Green / Michelle Alford	28					R
				28b	That data be circulated off agenda on library usage.	Sent email for an update (PT 10.12.24)  Requested breakdown of library data - MA (26.06.25)  PT followed up (21.07.25)	Michelle Alford		R
				28c	That data be circulated off agenda on facility usage from residents of the East Riding.	Sent email for an update (PT 10.12.24)  Email from AW, not possible to track ERYC vs HCC	Michelle Alford / Alison Walker	Proposed for Completion	G
12.11.24	Street Naming Decision - Poor House Lane	Associate Prof Lead (Asset Management and Systems), Building and Design Services	Trevor Fishburn	37					G
				37d	That Members request Poor House Lane remains highlighted somewhere on the new street sign.	Sent email for an update (PT 10.12.24)  TF - 06.02.25 - In the process of consultation with stakeholders and affected residents and will report back to committee at a future meeting.  TF - 27.06.25 - The Poorhouse Lane Sign will repositioned/renewed at the point where the original Poorhouse Lane meets the newly named Phil Lowe Way (start of the cycle path leading to Great Field Lane)	Trevor Fishburn	Proposed for Completion	G
				37e	That the suggestion of a plaque being installed in the public space within the Rugby Club providing the history around the naming of Poor House Lane be investigated.	Sent email for an update (PT 10.12.24)  TF - 06.02.25 - In the process of consultation with stakeholders and affected residents and will report back to committee at a future meeting.  TF - 27.06.25 - An information board explaining the history is to be placed adjacent to the repositioned/renewed Poorhouse Lane Sign at the point where it meets the newly named Phil Lowe Way (start of the cycle path leading to Great Field Lane)	Trevor Fishburn	Proposed for Completion	G

				37f	That the antiquity of the proposed name change is highlighted within the consultation process.	Sent email for an update (PT 10.12.24) TF - 06.02.25 - In the process of consultation with stakeholders and affected residents and will report back to committee at a future meeting. TF - 27.06.25 - This was included within the consultation process and the history will be explained on the information board described in 37e above.	Trevor Fishburn	Proposed for Completion	G
				37g	That any objections received, Ward Councillors be advised and consulted on prior to the next Area Committee meeting.	Sent email for an update (PT 10.12.24) TF - 06.02.25 - In the process of consultation with stakeholders and affected residents and will report back to committee at a future meeting. TF - 27.06.25 - No objections were received.	Trevor Fishburn	Proposed for Completion	G
12.11.24	Street Naming Decision - The Deep	Associate Prof Lead (Asset Management and Systems), Building and Design Services	Trevor Fishburn	38					G
				38d	That the officer investigates where the original request came from in renaming the street, and feeds back to Members off agenda.	Sent email for an update (PT 10.12.24) TF - 06.02.25 - In the process of consultation with stakeholders and affected residents and will report back to committee at a future meeting. TF - 16.06.25 - No objection to the renaming during or following the consultation. The decision record is in process of completion I am in consultation with Highways on the signage installation. TF - 27.06.25 - The original request came from the Honorary Colin Inglis.	Trevor Fisburn	Proposed for Completion	G
12.11.24	East Area Plan Delivery - Ambition 2	Head of Customer Service	Lisa Buttery	42					A
				42a	That the Community Manager, Neighbourhoods and Housing takes the GIS Mapping to Ward Briefings as a tool to be used in identifying Ward and Area priorities.	Neighbourhood Co-Ordinators have been requested to take the map to ward briefings to enable ward based discussions on the content and format. AS to action (26.06.25)	Alastair Shaw	Monitor	A
				42b	That more information on delivery around Family Hubs, especially Marfleet Family Hub and the lack of within Sutton Ward be discussed at Ward Briefings around delivering services.	<u>26.06.25 - Update</u> Rachel Roberts (AHOS CYPS) attended a Sutton Ward member brief (09.12.24) to discuss access to family hub provision in the Sutton Ward. Potential satellite venues were identified for service delivery to be followed up at ward level. Marleet Ward members have visited the Marfleet Family Hub on 28.04.25 and Ward partnership links were established. Holderness Ward member briefing to be arranged.	Aime Wheal and Bill Shaw	Monitor	A
				42d	That the Head of Transport and Traffic Management provides future dates for Bus Forums to Members in advance of proposed meetings.	PT sent email (26.06.25) Dates were agreed on 21.07 at the marketing group. Once confrimed all dates will be shared with EAC members - KR 21.07.25	Kerry Ryan	Monitor	A
14.01.25	Petition - "Speed Limit Reduction on Barham Road"	Highways Manager Design & Commissioning	Rhurie Lees	54					G
				54a	That following the results of a speed survey, a meeting be arranged with the ward Councillors of Longhill and Bilton Grange and Marfleet to discuss options and develop a proposal	24.02.25 - RL - Awaiting funding from Safer Roads to conduct the speed survey. Expected March/April. 19.06.25 - RL - Held a breifing with both ward cllrs and discussed the speed survery results and next steps	Rhurie Lees	Proposed for Completion	G
14.01.25	Access Controls on Cycle Track	Highways Manager Strategy and Development	Allan Davidson / Ruth Stephenson	58					A
				58a	That consultation be undertaken with residents and ward councillors with regards to the proposed changes	AD extended invite to all Wards to meet and discuss the proposed changes. Final report scheduled for Sept 25 meeting. PT sent email (26.06.25) 21.07.25 - AD - Ward briefings attended to discuss, with 4 left in the city to attend. For East Area, Holderness Ward and Longhill and Bilton Grange Ward outstanding with officers booked to attend the Ward brief on 7th August for both.	Allan Davidson / Ruth Stephenson	Monitor	A
14.01.25	East Area Plan Delivery - Ambition 1	Head of Customer Service	Lisa Buttery	60					A

				60b	that all activities on offer from the Council, Voluntary Sector, and other external organisations be identified, alongside gaps in provision at a ward level in collaboration with Ward Councillors;	As per 42a - <i>Neighbourhood Co-Ordinators have been requested to take the map to ward briefings to enable ward based discussions on the content and format</i> - to also cover the issues raised under 60b. AS to action (26.06.25)	Alastair Shaw	Monitor	<b>A</b>
				60c	that a workshop, involving East Area Councillors, Officers of the Council, Voluntary Sector representatives, and other external organisations be organised following the mapping exercise;	Workshop arranged for 3th July on Young People (Ambition 1)	Lisa Buttery / Alastair Shaw	Proposed for Completion	<b>G</b>
				60d	that an update be provided on the Community Assets that identifies current usage, progression on their programme of works and what could be used and turned around, and	Individual CAT applications will be discussed with the relevant Ward Members at an early stage in the application process. Periodic paper summarising the applications received to be labelled at Area Committee.  DA - 30.06.25 - an update was provided to all ward cllrs off agenda at the end of May.	Debra Akester / Duncan Shaw	Proposed for Completion	<b>G</b>
				60e	that information be provided to members, regarding the Freedom Centre Community Trust offer, to help publicise.	PT requested information from JR - 26.06.25 Email from JR circulated	Julian Rice	Proposed for Completion	<b>G</b>
11.03.25	East Area Plan Delivery - Ambition 3	Head of Customer Service	Lisa Buttery	69					<b>G</b>
				69b	That the Streetcare and Open Spaces Strategic Manager, Streetscene liaises with the Community Manager, Neighbourhoods and Housing to arrange a meeting around CCTV concerns within Ings and Alderman Kneeshaw Parks.	Identified Mark Kelk (Public Control Service Manager) met with Longhill and Bilton Grange + Ings Ward members to discuss CCTV concerns. Future discussion to take place at a Ward level.	Andrew Wilson and Alastair Shaw	Proposed for Completion	<b>G</b>
				69d	That the Environmental Improvement Team Leader, Streetscene provides more clarity on removing items from private tenfoots regarding Ministry of Justice resources, off agenda.	PT requested information from LD - 26.06.25  LD reply circulated	Joanne Smith/Liz Dillon	Proposed for Completion	<b>G</b>
11.03.25	Area Delivery Plan Objectives Update	Head of Customer Service	Lisa Buttery	70					<b>G</b>
				70b	That the Head of Customer Service looks into arranging a collective workshop for discussions to take place around specific ambitions highlighted in the Delivery Plan.	Workshop arranged for 3th July on Young People (Ambition 1). Feedback from the session will guide the planning of future workshops.	Lisa Buttery	Proposed for Completion	<b>G</b>
11.03.25	Hull Local Plan To 2040 - Beginning Conversation	Planning Policy and Delivery Manager, Economic Development and Regeneration	Roger Gray	71					<b>G</b>
				71b	That the Head of Customer Service liaises with the Planning Policy and Delivery Manager, Economic Development and Regeneration on how to promote the Local Plan consultation more on the ground to not exclude residents who cannot access digitally.	The requested discussion took place on 17.03.25. Local engagement to promote the local plan consultation was discussed. This included placing publicity in the Community noticeboards.	Lisa Buttery and Roger Gray	Proposed for Completion	<b>G</b>
11.03.25	Community HighStreets, Community Centres and OPE Mini-MasterPlan Update	Senior Capital Programme Manager, Major Projects, Culture and Place and Community Manager, Neighbourhoods and Housing	Ben Murphy and Debbie Akester	73					<b>G</b>
				73b	That the officer arranges a meeting with local ward Councillors in relation to a larger consultation regarding Shannon Road.	Gemma Aked met with ward councillors to discuss Shannon Road. Confirmation from BM received on 26.06.25	Ben Murphy and Debbie Akester	Proposed for Completion	<b>G</b>
11.03.25	Resolution List	Democratic Services Officer	Philip Todd	76					<b>G</b>
				76c	That the Senior Capital Programme Manager, Major Projects, Culture and Place re-arranges the meeting with the Longhill and Bilton Grange Ward Councillors in relation to the background to the exclusion of the Shannon Road shops from the Local and Neighbourhood Centres Programme.  <b>Relates to minute 27b - 10.09.24</b>	Gemma Aked met with ward councillors to discuss Shannon Road. Confirmation from BM received on 26.06.25	Ben Murphy and Alastair Shaw	Proposed for Completion	<b>G</b>
				76d	That the Democratic Services Officer investigates why Salthouse Road Feasibility Study and 'extra parking within East Park' actions had been removed from the Resolution List and requests updates from the relevant officers.	Updates Requested to RS 02.04.25 & 23.04.25 - Awaiting response.  LB added under the delivery plan	Philip Todd	Proposed for Completion	<b>G</b>
11.03.25	Work Programme	Democratic Services Officer	Philip Todd	77					<b>G</b>
				77b	That an update be provided on the unsafe building on the Sutton Golf Club site, off agenda.	PT emailed Cllr Keal to establish the issue has been resolved. Email circulated to members - <i>The timber building has been demolished and removed off site. as it was no longer fit for purpose. Site has been resown with grass seed and despite the hot dry conditions the grass seed is growing.</i> Additional comments from HCAL circulated.	Ward Councillors	Proposed for Completion	<b>G</b>
13.05.25	East Area Plan Delivery - Ambition 3	Head of Customer Service	Lisa Buttery	81					<b>A</b>
				81a	That the workshop be setup before the next meeting of the Area Committee and that it be split into two age groups that focused on under 16's and over 16's;	Workshop undertaken 3rd July.		Proposed for Completion	<b>G</b>
				81b	that the Area Map be brought to all Ward Briefings for Members to provide further detail and clarity on the data;	As per 42a - <i>Neighbourhood Co-Ordinators have been requested to take the map to ward briefings to enable ward based discussions on the content and format</i> - to also cover the issues raised under 60b. AS to action (26.06.25)		Monitor	<b>A</b>
				81c	that measurements on digital media engagement and information on how to use the digital tools available be added to the delivery plan and presented at a future meeting;	LB added under the delivery plan	Lisa Buttery	Proposed for Completion	<b>G</b>

				81d	that measurements on crime hotspots and how preventative outcomes affected the data be added to the delivery plan and presented at a future meeting, and	LB added under the delivery plan	Lisa Buttery	Proposed for Completion	<b>G</b>
				81e	that ways to make use of community open spaces be explored to help improve a feeling of safety and reduction in criminal behaviour be added to the delivery plan and presented at a future meeting.	LB added under the delivery plan	Lisa Buttery	Proposed for Completion	<b>G</b>