

Oral Health Advisory Group Terms of Reference

NAME OF GROUP	Oral Health Advisory Group
TYPE OF GROUP	Local advisory group

1	<p>Purpose of the Group</p> <p>The main purpose of the Oral Health Advisory group is to enable insert name of Local Authority to fulfil their statutory duties with regards to oral health improvement and addressing oral health inequalities. This will be delivered through the application of professional and clinical knowledge, insight and understanding and through collaboration with patient and public representatives (See Note 1).</p>
2	<p>Objectives of the Group</p> <p>Oral health improvement</p> <ul style="list-style-type: none"> • Advise insert name of Local Authority commissioners and insert name of Local Authority of oral health improvement services on the following issues having regard to the overall health needs of the residents of insert name and the resources available to meet those needs; • Act as the steering group to support the planning and completion of an Oral Health Needs Assessment in insert area and the inclusion of oral health in the Joint Strategic Needs Assessment; • Identify where new policies, strategies and initiatives are needed to improve oral health and reduce inequalities for local population; • Ensure that strategic recommendations from the needs assessment regarding oral health improvement are monitored for implementation and actions taken to improve oral health in insert area ; • Support the planning, co-ordination, implementation and evaluation of oral health improvement programmes across organisations, partnerships and communities in insert Local Authority area; and • Promote population prevention across all health services, including dental and social care services to contribute to improvements in oral and general health across insert area. <p>Supporting dental services</p> <ul style="list-style-type: none"> • Support NHS England in regards to their commissioning intentions from a local perspective regarding local priorities for oral health. This will include: <ul style="list-style-type: none"> ○ Working in partnership to ensure a co-ordinated approach which will include supporting the local delivery of the Local Dental Network work plan; and ○ Supporting implementation of care pathways, policies and guidance to improve oral health. <p>Scrutiny</p> <ul style="list-style-type: none"> • Support insert name of Local Authority powers around health scrutiny, which enables them to review the planning, provision and operation of dental services across insert area and discharge its responsibilities around oral health improvement. <p>Partnerships</p> <ul style="list-style-type: none"> • Work in partnership with all key stakeholders including patients and the public to improve the oral health of people of insert area. <p>Advocacy</p> <ul style="list-style-type: none"> • Raise local issues regarding oral health in insert name with statutory authorities (such as the Council, NHS England and insert name CCG) where particular concerns are identified, in the course of the group's work.

3	Membership	
	The members shall comprise of:	
	<ul style="list-style-type: none"> • Public Health Lead(s) (insert name of Local Authority) • X members of the insert name of Local Dental Committee • Clinical dental advisor – NHS England • Clinical Director, -Salaried Dental Service • Consultant in Dental Public Health, Public Health England • Representative of Dental Care Professionals • Oral Health Promotion leads (d Salaried Dental Service) • Patient Representative: Healthwatch • Postgraduate Dental Deanery representative • Consultant leads from dental specialties (ad hoc basis) 	
	In attendance	
	<ul style="list-style-type: none"> • Specialist Registrar(s) in Dental Public Health and other dental specialties • Members who are unable to attend may nominate a deputy. • (insert name)CCG to be a corresponding member and receive minutes of meetings. 	
4	Quorum	
	The group will be quorate with a minimum of 6 members	
5	Frequency of Meetings	
	The group will meet quarterly.	
6	Accountability/governance arrangements	
	<p>The Oral Health Advisory Group will be accountable to (insert DPH through management team etc.....)...</p> <p>The Oral Health Advisory Group will support the NY&H Area Team and the LDN work plan with regard to dental commissioning for (insert name of LA) by providing reports submitted through the LDN, via the Consultant in Dental Public Health, PHE.</p>	
7	Current Work Plan	
	<p>To support and co-ordinate the local implementation of both national and local strategies and work plans including:</p> <ul style="list-style-type: none"> • Commissioning strategy (NHS England) • Commissioning Better Oral Health (Public Health England, 2014) • Oral health approaches for local authorities and their partners to improve the oral health of their communities (NICE, 2014) • Tackling poor oral health in children (LGA, 2014) • Oral Health Improvement Strategy (insert name of Local Authority) Securing Excellence in Commissioning NHS Dental Services (NHS England,2013) 	
8	Inception of group and review responsibilities	
	Date of group inception	
	Date of last review in terms of membership	
	Name of Chair/Lead who is responsible for reviewing terms	
	Date of next review	

Note 1

The Health and Social Care Act (2012) amended the National Health Service Act (2006) to confer responsibilities on local authorities for health improvement, including oral health improvement, in relation to the people in their areas.

Local authorities are statutorily required to provide or commission oral health promotion programmes to improve the health of the local population, to the extent that they consider appropriate in their areas.

They are also required to provide or commission oral health surveys in order to facilitate: the

- assessment and monitoring of oral health needs,
- planning and evaluation of oral health promotion programmes
- planning and evaluation of the arrangements for the provision of dental services, and
- reporting and monitoring of the effects of any local water fluoridation schemes covering their area

The oral health surveys are carried out as part of the PHE dental public health intelligence programme. Local authorities are also required to participate in any oral health survey conducted or commissioned by the secretary of state

Local authorities also have the power to make proposals regarding water fluoridation schemes, a duty to conduct public consultations in relation to such proposals and powers to make decisions about such proposals.

Reference

Public Health England (2014). Commissioning Better Oral Health