



## DECISION RECORD

<b>Service Reference Number</b>	EDR/SS/2025/161
<b>Decision Maker</b> Andy Burton, Assistant Director Streetscene	
<b>Delegated Authority</b>  Officer exercising delegated powers pursuant to Paragraph 18.1 of Part B of the Council's Constitution	
<p><b>Decision:</b></p> <p>To grant permission for Streetscene to utilise existing procurement frameworks to either direct award contracts, conduct mini-competitions and/or open tender processes as appropriate to supply a range of goods and services to allow the Council to deliver its obligations under the requirements of the Environment Act 2021 and the Simpler Recycling legislation by 1 April 2025 for commercial waste customers and 1 April 2026 for all households. This will include the following requirements at the estimated costs below:</p> <ul style="list-style-type: none"> <li>• New, bespoke four wheeled bins for food waste and dry recycling at flats, communal properties and commercial waste customers - £41,000.</li> <li>• Bespoke food waste, dry recycling and general waste container housings for flats and communal properties - £82,000.</li> <li>• Design of recycling and waste signage and associated communication materials for flats - £5,000.</li> <li>• Production of recycling and waste signage and associated communication materials and assets for flats and communal properties - £10,000.</li> <li>• Installation of fixed signage and food waste, dry recycling and general waste container housings at flats and communal properties - £12,000.</li> <li>• Reusable recycling bags for residents in flats - £24,000.</li> <li>• Clear recycling sacks for houses with restricted storage space e.g. flats above shops - £3900.</li> <li>• Development, testing and launch of a Waste App - £25,000.</li> <li>• Review, design and update of a web portal for commercial waste - £6,000.</li> <li>• Review, design and update of a web portal for recycling and waste related education - £6,000.</li> <li>• Additional IT devices with Waste Collective installed for use during trial and implementation and integration into back-office systems - £5,000.</li> <li>• Automated daily routing of commercial collection routes - £3,600.</li> <li>• Waste technical consultancy services – £25,000.</li> </ul> <p>As outlined above, the expenditure for these individual requirements is estimated to be less than £250k in total.</p>	

**Reasons for the Decision:**

The Council has an obligation along with all other local authorities in England to deliver the requirements of the Environment Act 2021 and Simpler Recycling legislation which involves the collection of a core set of materials for recycling including paper, cardboard, glass, metals, plastic, fibre-based composite, food waste and garden waste. This requirement (with the exception of garden waste for businesses) needs to be in place for all businesses and non-domestic premises by 1<sup>st</sup> April 2025 and for all households by 1<sup>st</sup> April 2026. There is a new requirement for all councils in England to collect food waste from all households including flats on a weekly basis from 1<sup>st</sup> April 2026.

In order for the Council to meet its obligations under both the Environment Act and Simpler Recycling legislation it will be required to provide both its commercial waste customers and residents with a variety of appropriate recycling and waste containerisation and associated infrastructure. The Council currently does not have contracts in place for the supply of goods and services identified in the Decision section of this document which will be critical to delivering the requirements of the Environment Act and the associated Simpler Recycling legislation and ensuring a smooth transition for residents and businesses.

In order for the Council to meet the implementation deadlines for the introduction of Simpler Recycling it is recommended that a number of separate procurement exercises are undertaken involving either direct award of contracts, the undertaking of mini competitions open tender processes utilising known procurement frameworks. It is recommended this activity commence early in 2025 to enable sufficient lead time to secure the variety of goods needed to deliver the requirements of the Simpler Recycling reforms. The use of direct award, mini competition or open tender processes and the subsequent award of contracts will allow Streetscene to achieve continuity of supply and sufficient flexibility during this period of major change for the recycling and waste collection services and achieve best value for residents and businesses of Hull.

**Nature of Decision:****Non-Key****Exemptions**

Is the accompanying formal report (or other documentation where applicable) exempt? **No**

Reason the report (or other documentation) is exempt: N/A

**Background and Supporting Information:**

All Councils in England have an obligation under the requirements of the Environment Act 2021 to collect a core set of materials for recycling. The core set of materials include: paper, cardboard, glass, metals, plastic, fibre-based composite, food waste and garden waste. This requirement (with the exception of garden waste for businesses) needs to be in place for all businesses and non-domestic premises by 1<sup>st</sup> April 2025 and for all households by 1<sup>st</sup> April 2026. Commercial waste customers will also be required to separate out their dry recyclable waste and food waste from their general waste. This will require significant behaviour change. Under the associated Simpler Recycling legislation there is also a new requirement for all councils in England to collect food waste from all households including flats on a weekly basis from 1<sup>st</sup> April 2026.

It is the Council's intention to run a number of collection trials at the various flat types across the city. This will include the use of a range of different bin types, reusable bags and housings for both food waste and dry recycling which are designed to maximise participation and minimise contamination of recycling streams. The results and learnings from the trials will inform the collection service which will be rolled out to all flats by 1 April 2026. At present there are not the contracts in place to meet the required service demand.

For additional context, the Government has provided the Council with capital funding of £1.5 million to implement weekly food waste collections with circa £500k allocated to bins and caddies. The Government expectation is that that every flat in the city will be provided with a 5 litre internal caddy and communal bin provision to enable residents to participate in the scheme. The allocated capital has to be spent primarily on implementing food waste collections, but any remaining funds can be utilised to increase recycling rates.

Officers from both Procurement and Streetscene agree it is critical that the Council engage suppliers early and secure supply of the range of goods and services needed to implement the Simpler Recycling reforms and weekly food waste collections as all local authorities in England will be going to market at the same time. This will result in hugely increased demand and pressure on supply in the local government recycling and waste management sector inevitably causing bottlenecks in the procurement process. It is expected this will lead to longer lead times and a lack of capacity in the market to produce the millions of bins and caddies needed to implement the reforms, along with the various other items associated with delivering efficient recycling and waste collection services.

The various goods and services identified will be funded from existing capital budgets associated with weekly food waste collections and the authority's extended producer responsibility settlement.

**Equalities Impact Information:**

Does the decision have relevance to equality or affect any group with protected characteristics?

**NO**

**Contact Officer:** James Ward, Strategic Development Manager, Waste Contracts and Strategy – Streetscene Services.

**Chief Officer Comments**

Comments of the Director of Legal Services and Partnerships (Monitoring Officer)

The Government have introduced new regulations under the Environment Act 2021 which has put additional requirements needed on the Council to comply with waste management. As the report establishes there are a plethora of services required to be compliant, each award will need to have its own decision record or officer authorisation. All the proposed awards will need to be compliant with the Council's Contract Procedure Rules and the Procurement Legislation. (PG)

Comments of the Director of Finance and Transformation (Section 151 Officer)

The Section 151 Officer confirms capital grant funding has been received to fund the additional requirements. (SM)

Comments of the Assistant Director of Organisation Development & Human Resources and compliance with the equality act

The content of the report is noted. There are no staffing or equality issues arising from this decision. KH

Comments of the Portfolio Holder for the Environment (Councillor Quinn)

I support the recommendations to procure the necessary infrastructure to meet our new recycling requirements.

The council will be required to provide new segregated recycling collections from certain dwellings such as flats and new infrastructure will be required to do this. Having contracts in place early to fulfil our requirements will be essential, as all councils will have to introduce similar new collections.

Scrutiny Comments

This decision has not been subject to pre-decision scrutiny. However, should the spend on the contracts exceed £250,000 then the decision will be a key decision and should be treated as such in that the decision should be presented for consideration at the Economy and Environment Overview and Scrutiny Commission and an amended Decision Record published. (Ref. Sc8633 (FH))

**Exceptional Circumstances** N/A

Is the decision record currently exempt from publication at the point of decision?

**No**

If yes, what date can the decision record be made public?

Reason the decision record is exempt from publication at the point of decision: N/A

**Signature of Decision Maker:**

Signed:

Date signed: 6/03/25

**FOR COMPLETION BY THE SCRUTINY OFFICE:**

Date published on CMIS:

.....07.03.25

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Can the decision be called in?

**No**

Date decision comes into force:

.....07.03.25

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