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**PLANNING PERFORMANCE REPORT**

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**Report of the City Planning Manager****1. Purpose of Report and Summary**

- 1.1 This report provides updated information on the performance of the planning department in response to requests made at the June 2011 Planning Committee for a more detailed performance report. Measures in relation to enforcement matters are included to enable effective monitoring of the enforcement plan.
- 1.2 The attached schedules detail appeals lodged, appeals decided, the number of current enforcement cases, enforcement notices issued, listed buildings at risk and performance against national targets for determining planning applications. The importance of the planning application measure is key as the percentage rates are used to determine whether a planning authority will become a designated authority.
- 1.3 The information is presented on a quarterly basis but the City Planning Manager in conjunction with the Planning Committee Chairman may determine to report items at a frequency greater than this.

**2. Recommendation**

- 2.1 That the schedules be noted.
- 2.2 That the performance report be received on a quarterly basis.

**3. Options & Risk Assessment**

- 3.1 The performance report is agreed and received on a quarterly basis. This will ensure that information is presented to Committee on a timely basis, and would tie in more closely with other reporting regimes across the Council.

**4. Background**

- 4.1 Members have requested to be updated on a regular basis of appeals lodged, appeals decided, the number of current enforcement cases, enforcement notices issued, listed buildings at risk. Details are given in the attached schedules and performance against national targets for determining planning applications.
- 4.2 At the June 2011 meeting Members requested that additional measures be reported. . The schedules /charts now include details of:
- the number/percentage of decisions delegated to officers;
  - the average time to determine applications;
  - the number and percentage of applications approved;
  - the Council's success rate at appeal;
  - the total number of applications received per month;
  - the total number of applications received electronically per month;
  - the number/percentage of applications which are authorised to enter a S106 agreement (whether delegated or Committee) within 8 or 13 weeks as appropriate ; and
  - the number/percentage of applications dealt with in 12 months.

## 5. Issues for Consideration

- 5.1 Issues for consideration are appeals lodged, appeals decided, the number of current enforcement cases, enforcement notices issued, listed buildings at risk, details on performance against national targets for determining planning applications, and additional details as set out above.
- 5.2 The Building's at Risk list has been revised and 2 additional properties, Kings Buildings and Castle Buildings, have been added due to water ingress and a fire within the buildings. Both properties have been vacant for a number of years and work is ongoing with the owners to bring the buildings back into use.
- 5.3 A number of other buildings where observed and monitored within the Heritage Action Zone but given their condition were determined by the City Planning Manager to not warrant inclusion as a building at risk. It is hoped the HAZ status will help to bring these buildings back into beneficial use and retain them as watertight and secure structures.

## 6. Consultation

- 6.1 The report has been compiled in consultation with the Planning Development Manager, Planning Enforcement Manager, Planning & Building Control Support Manager and the Principal Conservation Officer.

7. Monitoring Officer Assurance Statement

7.1 There are no legal implications in relation to this report

8. Section 151 Officer Assurance Statement

8.1 The Head of Corporate Planning & Finance notes the report.

9. Comments of Head of Human Resources

9.1 The Head of HR notes the report

10. Comments of Overview and Scrutiny

10.1 This report has not been subject to pre-decision scrutiny.  
(Sc3201)

11. Conclusions

11.1 The schedules attached to this report update Members on appeals lodged, appeals decided, the number of current enforcement cases, enforcement notices issued, listed buildings at risk, details on performance against national targets for determining planning applications, and additional details as set out above.

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Officer Interests: None

Background Documents :-

### Implications Matrix

Author:	Name: Graham Varley Service Area: City Planning
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Background Papers:	Appeal and Enforcement Files
Is this a Key Decision: If yes, is it in the Forward Plan?	No
Will further decisions be required? If yes please outline the timetable:	No
Is this report proposing an amendment to the budget or policy framework?	No
Have the financial (including capital) implications been agreed with the Head of Corporate Planning and Finance?	N/A
Have value for money considerations been accounted for?	N/A
Has the report been approved by the relevant CST/HoS?	Yes
Has the relevant Cabinet Member been consulted and any comments documented?	N/A
Has Overview and Scrutiny been consulted?	No
Have Area Committees been consulted?	No
Have the legal implications been agreed with the Head of Legal and Democratic Services?	Yes
Are there any procurement/commercial issues/implications?	No
Have communications issues been cleared by Communications and Marketing?	N/A
Has an Equalities Impact Assessment been carried out in relation to the subject of the report?	No
Are there any equalities and diversity implications?	No
Are there any community safety implications? Has regard been paid to Section 17 of the Crime and Disorder Act?	No
Are there any environmental and climate change issues/sustainability implications?	No
Are there and Health and Safety implications?	No
Are there any human rights implications?	No
How does this report contribute to Council/LAA/Area priorities?	In line with Local Plan, and Corporate Review Service Delivery Plan Performance Indicators.