



DECISION RECORD

Service Reference Number	DR/2025/06/EDR
Decision Maker Alex Codd Assistant Director, Economic Development & Regeneration	
Delegated Authority <i>Alex Codd, Assistant Director, Economic Development & Regeneration exercising delegated powers pursuant to Paragraph 18.1 of Part B of the Council's constitution.</i>	
Decision: <ol style="list-style-type: none"> To approve necessary improvements to the Construction Centre, Nursery Grove to support ongoing training needs of learners and apprentices aged 16+ ensuring facilities comply with Health & Safety regulations with respect of the Joinery workshop. (As part of the Capital budget approval November 2024 Key Decision - Ref – 0066/24.) The costs are broken down in the table below. 	
Reasons for the Decision: <p>Hull Training & Adult Education Construction Centre delivers government funded apprenticeships and study programmes. It currently serves over 150 local employers and over 160 young people, many deemed as disadvantaged and / or hard to reach. A number of works are required to ensure the facility remains fit for purpose and able to serve the needs of learners and staff:</p> <ol style="list-style-type: none"> Improvement works are needed to modify the existing kitchen facility to be able to provide basic catering for learners. Purchasing of mechanical lift to comply with H&S for the movement of construction supplies on site. Refurbishment of the painting and decorating bays as the existing bays have reached capacity and do not allow students to meet awarding body standards. A brick shelter is needed for the storage of the mortar mill as current temporary structure is not watertight. The ventilation system in the joinery workshop requires upgrade work as current system is not adequate for the level of wood dust being generated. An improved dust extraction system will satisfy HSE requirements and protect learners and staff by reducing dust exposure levels. 	

Nature of Decision:**Non Key****Exemptions**

Is the accompanying formal report (or other documentation where applicable) exempt?

No**Background and Supporting Information:**

Hull Training & Adult Education deliver government funded apprenticeships in a variety of construction disciplines. Construction is a priority area for the Local Skills Improvement Plan and the sector accounts for 6% of all jobs in Hull and East Yorkshire. It is estimated that the region will require an additional 17,800 construction workers by 2027.

Hull Training & Adult Education moved into a bespoke Construction Centre in 2022 which already had purpose-built workshops for training purposes. Due to demand and the continual growth of joinery provision the existing ventilation system no longer supports the level of activity within the workshop and is inadequate for the level of dust being generated from training activities. Hull CC H&S department have advised us that HSE are currently actively prosecuting workplaces for excessive wood dust and therefore supports the need for improvements to be made.

It is now necessary to improve the local exhaust ventilation and associated electrics in the joinery workshop to allow the construction centre to continue to deliver industry standard training to apprentices on behalf of local businesses in a safe, H&S compliant manner. It is crucial that these activities do not expose learners or staff to excessive levels of dust which may later cause harm and we have an adequate ventilation system which is compliant with HSE expectations.

Item	Estimated Cost per item	Total Cost	Comments
Improvements to ventilation system in joinery workshop	N/A	£27072.60 (confirmed)	
Modify existing kitchen to provide catering facilities to learners	N/A	£10000 (est)	To replicate existing canteen at Engineering centre to provide catering facilities for learners
Purchase of mechanical lift	N/A	£2500 (est)	To assist in the moving of construction supplies (bricks etc) around site to comply with H&S requirements
Refurbishment of Painting & Decorating bays for training purposes	N/A	£6000 (est)	Painting & Decorating bays have become too worn for learners to produce the quality of work required by awarding bodies and standard of work cannot be reached due to marine ply base and bubbling occurring through over painting (volume of learners)
Construction of a brick shelter and permanent storage to house mortar mill for the provision of bricklaying training and construction supplies		£15,000 (est)	Lack of storage is resulting in higher costs for supplies as smaller quantities are having to be ordered. Mortar mill is currently under a temporary structure which is not watertight leaving is susceptible to damage and electrical

		faults / problems. This also poses a H&S risk.
Total cost 24/25 - £60,572 (estimated).		
<p>Equalities Impact Information:</p> <p>Does the decision have relevance to equality or affect any group with protected characteristics?</p> <p>In line with the corporate plan, HTAE supports local economic growth through its training provision to deliver the skills needs of employers. We aim to engage with more learners by creating a productive and innovative training experience within our centres and provide excellent education and training facilities. Our delivery of programmes is specifically targeted at those hardest to reach, reducing NEET's within the city and contributing to raising skills levels across the city. The HTAE IT network, security, software and equipment covers five training centres providing education and training to enable local people access to improve their lives and economic success and also aligns to the priority areas for the region within the Local Skills Improvement Plan and Community Plan.</p> <p>Learners have access to education and training over five centres to improve their lives, health and wellbeing and economic success in the city.</p> <p>Having access to training and education for city residents and employers enables those individuals to be more aware of the need to reduce carbon footprints and the wider impact their choices can have collectively alongside HTAE priorities to continually make every effort to contribute positively to reducing the overall carbon footprint of Hull CC. HTAE are providing skills and training to education individuals and businesses in efficient methods of working to contribute to city targets.</p>	NO	
Contact Officer: Amanda Skinner – Construction Manager		
<p>Chief Officer Comments</p> <p><u>Comments of the Director of Legal Services and Partnerships (Monitoring Officer)</u> The decision to undertake the works necessary for the Construction Centre are noted and supported and form part of a wider capital investment into Hull Training and Adult Education. The decision is fully compliant with the Council's Contract Procedure Rules (subject to a dispensation) and in accordance with the Procurement Act 2023.</p> <p><u>Comments of the Director of Finance and Transformation (Section 151 Officer)</u> The S151 Officer supports the decision and confirms that funding is available in the approved Capital Programme.</p>		

<p><u>Comments of the Assistant Director of Organisation Development & Human Resources and compliance with the equality act</u> There are no staffing or equality issues arising from this decision.</p>	
<p><u>Comments of the Portfolio Holder Councillor Linda Tock Children, Young People, Families and Learning and Community Safety</u> I support the request for purchase of capital investment resources that will enable the construction centre to upgrade their equipment and continue to deliver much needed educational provision in the sector of construction and land-built industries, engineering training and apprenticeships.</p>	
<p><u>Scrutiny Comments</u> This decision has not been subject to pre-decision scrutiny. Ref: Sc8661 (MK)</p>	
<p>Exceptional Circumstances</p>	
<p>Is the decision record currently exempt from publication at the point of decision?</p>	<p>No</p>
<p>If yes, what date can the decision record be made public?</p>	
<p>Reason the decision record is exempt from publication at the point of decision:</p>	
<p>Signature of Decision Maker:</p> <p>Signed:Signature Confirmed.....</p>	
<p>Date signed: ...26/03/2025.....</p>	
<p>FOR COMPLETION BY THE SCRUTINY OFFICE:</p>	
<p>Date published on CMIS:</p>	<p>.....27.03.25.....</p>
<p>Can the decision be called in?</p>	<p>No</p>
<p>Date decision comes into force</p>	<p>.....27.03.25.....</p>