



DECISION RECORD

Service Reference Number	EDR/SS/2025/160
Decision Maker: Assistant Director of Streetscene Services	
Delegated Authority	
Officer exercising delegated powers pursuant to paragraph 18.1 of part B of the Council's Constitution	
Decision:	
1) That the contract for the provision of the peak hour journeys of the Priory Park and Ride bus service Monday to Friday, between 0600- 0900 & 1400-1900 be awarded to East Yorkshire Motor Services Limited, for the period Monday 31 st March 2025 until Sunday 29th March 2026, with an option to extend for a period or periods of up to a maximum of 12 months at a value of £113,802 per annum. The cost of this service will be covered by BSIP funding 2025/26.	
Reasons for the Decision:	
1) An open Find a Tender (FTS) procedure was undertaken to obtain tenders for the Priory Park and Ride bus service. One compliant tender was received, which was from East Yorkshire Motor Services Ltd and was evaluated accordingly.	
2) East Yorkshire Motor Services Ltd submitted bid is deemed competitive, affordable, and included a satisfactory quality submission.	
Nature of Decision:	
Non-Key	
Exemptions	
Is the accompanying formal report (or other documentation where applicable) exempt? No	
Reason the report (or other documentation) is exempt: N/A	
Background and Supporting information:	
<u>Tender</u>	
An open Find a Tender (FTS) procedure was undertaken to obtain tenders for the Priory Park and Ride bus service. One compliant tender was received, which was from East Yorkshire Motor Services Ltd and was evaluated accordingly.	
The quality elements evaluated including relevant experience, customer services and available resources.	

Approval to tender was obtained via a Decision Record and it was agreed that approval to award the contract is delegated to the Assistant Director of Streetscene, in consultation with the Director of Legal Services and Partnerships.

Supplier

East Yorkshire Motor Services Ltd, although not the incumbent supplier, have provided the service previously.

Background

The Priory Park and Ride service, established in February 2003, has played a crucial role in promoting sustainable travel and reducing emissions in the city. The service has been instrumental in providing convenient and eco-friendly transportation options for residents, commuters, and tourists.

In recent years, the service has faced challenges due to changing travel patterns and the impact of the pandemic. Despite these challenges, the Park and Ride service remains a vital component of the city's transportation strategy, aligning with the Council's Hull 2030 Carbon Neutral Strategy. The service supports the modal shift away from car usage, thereby reducing traffic congestion and improving air quality in the city centre.

The new contract aims to enhance the service by focusing on sustainable transport solutions and integrating with the Council's broader initiatives, such as the Parking Strategy and Active Travel Plan. The Park and Ride facility, with its ample parking spaces and additional amenities, continues to be a key asset in the city's efforts to promote environmentally friendly travel options.

The site provides just over 600 car parking spaces with an overflow facility of 140 spaces in the former lorry park. Undercover cycle and motorcycle parking facilities are also provided in addition to car parking spaces.

The route identified is the Service 20 (Park and Ride) which serves Priory Park, HRI, City Centre, Priory Park.

The future of the Park and Ride will be considered as part of the review of the Parking Strategy and Active Travel Plan (formally the Local Transport Plan).

Customers, residents, commuters and tourist accessing the service and may be affected by any changes to the network. Relevant engagement shall be undertaken to manage the communication.

Consultation

Officers from Procurement, Legal and Streetscene have all been consulted with and agree with the recommendations being made.

Contact Officer: Kerry Ryan, Strategic Transport Manager
Report Author: Leila Oxtoby, Category Manager, Procurement and Martin Brown Public Transport Manager

<p>Equalities Impact Information:</p> <p>An Equality Analysis has been completed as the decision may have an impact regarding equality for groups with protected characteristics. This includes an impact on employees.</p> <p>a) The report has relevance to equality as the decision may have an impact regarding equality for groups with protected characteristics.</p> <p>b) There are no specific impacts on any staff with different protected characteristics, other than the impacts identified in (a).</p> <p>c) There are no specific impacts on is on the community with regard to people with different protected characteristics, other than the impacts identified in (a).</p> <p>d) The equality impacts have been assessed qualifiedly based upon previous experience of supported bus routes and their need in terms of socially desirable due to the distance to accessible transport links</p> <p>e) The likely adverse effects on any group with protected characteristics have been identified as limited or removal of access to transport links</p> <p>f) Access to transport on the commercial network (off peak only) will continue, there are no measures, above the supported services that could be considered to mitigate or minimise the impact.</p> <p>g) Based on the evidence considered, the proposed award does not appear to impact advance equality of opportunity in any way for any protected group. Based on the evidence considered, the decision would benefit residents, commuters and tourist, whilst also supporting relations with protected groups that would otherwise have limited access to transport.</p>	<p>YES</p>
<p>Chief Officer Comments</p> <p><u>Comments of the Director of Legal Services and Partnerships (Monitoring Officer)</u></p> <p>The decision to award a contract for the Park and Ride Contract to East Yorkshire Motor Services Limited. The award follows on from a tender exercise which was compliant with the Public Contract Regulations 2015 and the Council's Contract Procedure Rules. (PG)</p> <p><u>Comments of the Director of Finance and Transformation (Section 151 Officer)</u></p> <p>The Section 151 Officer supports the award of the contract that will be funded by BSIP. (SM)</p> <p><u>Comments of the Assistant Director of Organisation Development & Human Resources and compliance with the equality act</u></p> <p>There are no staffing or equality issues arising from this decision. KH</p>	

Comments of the Portfolio Holder for Transportation, Roads and Highways (Councillor M Ieronimo)

I support this decision. This service is integral to our city's sustainable transport efforts, helping to reduce emissions and alleviate congestion. With this new agreement, we are dedicated to improving eco-friendly travel options for residents, commuters, and tourists, furthering our Hull 2030 Carbon Neutral Strategy. (MI)

Scrutiny Comments

This decision has not been subject to pre-decision scrutiny. Ref: Sc8583 [MK].

Exceptional Circumstances N/A

Is the decision record currently exempt from publication at the point of decision?

No

If yes, what date can the decision record be made public?

N/A

Reason the decision record is exempt from publication at the point of decision:

N/A

Signature of Decision Maker:

Signed: Signature confirmed

Date signed: 4/03/25

FOR COMPLETION BY THE SCRUTINY OFFICE:

Date published on CMIS:

21/03/2025

Can the decision be called in?

No

Date decision comes into force:

21/03/2025