

East Area Committee Work Programme 2025/26
Chair: Councillor Cahill

Democratic Services Officer : Philip Todd Ext 6119

Meeting Date	New Items / Quarterly Items and Procedural (N/Q/A/P)	Agenda Items	Responsible Officer	Contact Officer	Reason for submission and Actions arising
	P	Apologies	Democratic Services Officer	Philip Todd	To receive apologies from those Members who are unable to attend the meeting.
	P	Declarations of Interest	Democratic Services Officer	Philip Todd	To remind Members of the need to record the existence and nature of any personal and pecuniary interest in items on the agenda, in accordance with the Member Code of Conduct.
	P	Minutes of Previous Meeting	Democratic Services Officer	Philip Todd	To approve the minutes as a true and correct record.
	P	Public Questions	Democratic Services Officer	Philip Todd	To receive public questions.
	P	East Area Delivery Plan Update <i>(Always to be placed in Comment Section, Always after the BP in relation to the Ambition item.)</i>	Head of Customer Service	Lisa Buttery	To provide an update on the development of the Delivery Plan.
	P	Work Programme	Democratic Services Officer	Philip Todd	To update Members on the Work Programme and provide further opportunity for Members to suggest future agenda items for discussion.
	P	Resolution List	Democratic Services Officer	Philip Todd	To update Members on the progress of outstanding actions.
May November	6 monthly off agenda	Community Asset Transfer	One Public Estate – Programme Manager and Estates Surveyor Property and Assets	Gemma Aked and Duncan Shaw	To provide Members with the Community Asset Transfer Update to be circulate to Members bi-monthly off agenda.
Jan July	6 monthly	s106 East Area Funds	Head of Housing Management	Alastair Shaw	To update Members on the s106 East Area Funds
March	A	Proposed Dates and Venues for the East Area Committee	Committee and Scrutiny Manager	Philip Todd	To provide the East Area Committee with the proposed dates and venues for the forthcoming Municipal Year.
March	A	Community Highstreets and Community Centre Update	Head of Service, Area and Neighbourhood Management, Neighbourhoods and Housing / Senior Capital Programme Manager Major projects, Culture and Place	Debbie Akester/Ben Murphy	To provide Members with a regular update on the Community Highstreet programme, as well as updating on works across the Community Centres in regards the £1m LUP investment.
May	A	Ward Budget Decision Making	Assistant Director, Neighbourhoods and Housing	Alastair Shaw	Delegation of Ward Budgets.

May/July	A	Housing Revenue Account Budget Decision Making	Assistant Director, Neighbourhoods and Housing	Chris Todd	Delegation of HRA Budgets.
July	A	Area Team Annual Report	Assistant Director, Neighbourhoods and Housing	Alastair Shaw	To provide Members with Area Priorities.
July	A	Barbara Robson Park Delegations Report	Head of Governance	Alex Holgate	To consider delegations and whether retained at committee level or onwardly delegated.
July	A	Barbara Robson Playing Fields Update	Community Manager, Neighbourhoods and Housing	Alastair Shaw/Mike Tindall	To provide an overview of activity, and specific issues.
Sept' 25	N	Access Controls on Cycle Track	Highways Manager Strategy and Development	Allan Davidson / Ruth Stephenson	To seek the Committee's comments on how HCC address some access control issues (which currently contravene Equality Act 2010) at various locations on the existing cycle track network throughout the city.