Licensing Committee

08th September 2025

PRESENT:-

Councillors Belcher, Cahill, A. Collinson, Henry, Kennett (substitute),K. Neal (Chair), Petrini, Smith and Wood.

IN ATTENDANCE:-

J. Davey (Lawyer, Legal Services), K. Fenner (Licensing Manager), H. Regan (Enforcement Officer) and D. Guy (Democratic Services Officer).

APOLOGIES:-

Councillor Dearing, T. Neal and Randall.

Minute No.	Description/Decision	Action By/Deadline
PROCEDURAL ITEMS		
28	**DECLARATIONS OF INTEREST** No declarations of interest were made in respect of the items that followed below.	
29	**MINUTES OF THE MEETING HELD ON MONDAY 11TH AUGUST 2025** The Democratic Services Officer presented the minutes of the meeting of this Committee held on Monday 11th August 2025 for approval. **Agreed –** That the minutes of the meeting of this Committee, held on Monday 11th August 2025, having been printed and circulated, be taken as read and correctly recorded and be signed by the Chair.	
30	**TRANSPORT COMMITTEE INQUIRY INTO LICENSING STANDARDS** The Corporate Director of Public Health and Adult Services provided a briefing paper which informed the Licensing Committee of a Government Inquiry by the Transport Committee which would investigate how standards of taxis and private hire vehicles (PHVs) could be improved.	

	Agreed – That the briefing paper be noted.	
31	**EXCLUSION OF THE PRESS AND PUBLIC** **Agreed –** That, in accordance with the provision of Section 100(A)(4) of the Local Government Act 1972, the public (including the press) be excluded from the meeting for the following items of business, minutes 32 to 36 on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, relating to an individual and that the public interest test in maintaining the exemption outweighs the public interest test in disclosing the information.	
32	**GRANT OF A PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of an application for Private Hire Driver's Licence. The options available to the Committee were (i) grant the licence; (ii) grant the licence and issue a warning letter with regard to the applicant's future conduct, and (iii) refuse the application. The applicant was in attendance. **Agreed –** That the application be refused.	Director of Public Health and Adult Services
33	**REVIEW OF PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were (i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence. The applicant was in attendance. **Moved by Councillor Wood and seconded by Councillor Kennett:**	Director of Public Health and Adult Services

	That the licence be suspended for a period of 2 weeks with a warning letter with regard to the licence holders future conduct. **Motioned carried.** **Moved by Councillor Collinson and seconded by Councillor Cahill as an amendment:** That the licence be suspended for a period of 4 weeks. **Amendment carried.** **All Agreed.**	
34	**REVIEW OF PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been convicted of driving or other offences. The options available to the Committee were i) take no further action; (ii) allow the licence to continue with a warning letter with regard to the licence holder's future conduct; (iii) suspend the licence for a period to be decided by the licensing committee and issue a warning letter with regard to the licence holder's future conduct, and (iv) revoke the licence. The applicant was in attendance. **Moved by Councillor Collinson and seconded by Councillor Belcher:** That the licence be suspended for a period of 2 months with a warning letter with regard to the licence holders future conduct. The voting on the motion was recorded as follows: FOR – 2 AGAINST – 7 **Motioned Lost.** **Moved by Councillor Wood and seconded by Councillor Cahill:** That the licence be revoked.	

	The voting on the motion was recorded as follows: FOR – 7 AGAINST – 2 **Motion carried.**	
35	**REVIEW OF PRIVATE HIRE DRIVERS LICENCE** The Director of Public Health and Adult Services submitted a report which gave details of a review of a Private Hire Driver's Licence where the licence holder had been immediately suspended in the interest of public safety. The options available to the Committee were (i) allow for the immediate suspension of the licence to continue for a period to be decided by the Licensing Committee; (ii) lift the suspension of the licence; (iii) lift the suspension of the licence with a warning letter with regard to the licence holders future conduct, and (iv) revoke the licence. The applicant was not in attendance. **Moved by Councillor K. Neal and seconded by Councillor Henry:** That the immediate suspension of the licence continues until November 2025. **Motion carried.** **All Agreed.**	
36	**SAFEGUARDING ISSUES** Councillor Henry asked if there had been any further update in relation to the Licensing Committee undertaking a refresher course on Safeguarding, especially around Licencing Safeguarding. A further request was for training to be around Child and Families Safeguarding and MILADO.	Business Support & Development Manager Governance

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