

Report to the Full Council



15 May 2025

Wards: ALL

Appointment of Joint Committees and Joint Authorities

Report of the Director of Legal Services and Partnerships

This item is not exempt
Therefore exempt reasons are not applicable

1. Purpose of the Report and Summary

1.1 The purpose of this report is to present to Council the Joint Committees and Authorities to which appointments are made on an annual basis.

2. Recommendations

2.1 That Council consider the schedule of Joint Committee and Authority Appointments and approve appointments to ensure that roles are filled in accordance with the guidance within this report.

3. Reasons for Recommendations

3.1 To ensure that the Council is fulfilling its obligation to appoint members to those Committees and Authorities which require Council appointees.

4. Key Organisational Impacts

4.1 The report advises of the positions available on Joint Committees and Authorities which will enable the decision-making process to function effectively.

4.2 Equalities Impact Information

The report advises of the positions available on Joint Committees and Authorities, there are therefore no direct equalities impacts.

5. Consultation

The duty to allocate places on Joint Committees and Joint Authorities is upon the authority to effect as soon as practical and arises from

requirements set out within the Local Government and Housing Act 1989 and is not a matter that requires consultation.

6. Background

6.1 The Constitution provides at Section 8.1.12 that at the Annual Meeting of Council appointments are made by Council to joint committees and joint authorities. Details of appointments and the governance documents relating to such committees and authorities are recorded upon the Committee website to enable elected members to better understand the role and responsibilities associated with such appointments¹.

6.2 The appointment of members to Joint Committees and Authorities is subject to consideration of political balance, as set out in the Local Government and Housing Act 1989 (s.15 and s.2(1) of Schedule 1) save where a Committee is an Executive Joint Committee established by members of the Executives of two or more local authorities, as with for example Leaders' Joint Committees in the sub-region (Local Government (Arrangement for discharge of Functions Regulations) 2012). The Section 15 of the Local Government and Housing Act requires the Council to review the representation of the different political groups at, or as soon as practicable after, the Annual Meeting of the Council or where notice is received of a change in the composition political groups.

6.3 The principles applied to the appointments are:

- a) Proportionality is applied to the number of seats available on each individual joint committee or authority.
- b) There is no aggregation of the total number of seats available – this only applies to Council Committees.
- c) The majority group should form the majority on each committee.

6.4 The Council is comprised of 57 Elected Members (Councillors). The political composition of the Council is:

Liberal Democrat Group 29 members (50.88%)

Labour Group – 25 members (43.86%)

Independent Group – 3 members (5.26%)

Party	Seats	Calculation	%
Independent Group:	3	3/57	5.26
Labour:	25	25/57	43.86
Liberal Democrat:	29	29/57	50.88

¹[CMIS > Joint Committees, Partnerships and Trusts](#)

7. Issues for Consideration

7.1 The list of joint committees and authorities to which the Council is asked to make appointments is presented at Appendix 1 to this report. Appendix 1 also establishes the number of seats available to each political group of the Council.

8. Options and Risk Assessment

8.1 Council makes appointments to vacant positions at Annual Council. Appointments have to be made in accordance with the legislation as detailed within the report.

9. Comments of the Monitoring Officer (Director Legal Services and Shared Partnership)

9.1 The proposed allocation of seats is in accordance with the requirements of the Local Government and Housing Act 1989 and the Local Government (Arrangement for discharge of Functions Regulations) 2012 (so far as a Joint Committee is an Executive Joint Committee) [A]

10. Comments of the Section 151 Officer of Finance and Transformation)

10.1 The S151 Officer notes the process for appointments to Joint Committees and Joint Authorities. (SM)

11. Comments of the Assistant Director OD & HR and compliance with the Equality Duty

11.1 There are no staffing or equality issues arising from this decision. KH

12. Comments of Overview and Scrutiny

12.1 12.1 This report has not been subject to pre-decision scrutiny. (Sc8750 - AS)

Ian Anderson, Director of Legal Services and Shared Services

Contact Officer: Alex Holgate Telephone No.: 01482 615059

Officer Interests: None

Background Documents: - A list of background documents must be included. These documents are then available (if not exempt) for public inspection.

Implications Matrix

This section must be completed and you must ensure that you have fully considered all potential implications

This matrix provides a simple check list for the things you need to have considered within your report

If there are no implications please state

I have informed and sought advice from HR, Legal, Finance, Overview and Scrutiny and the Climate Change Advisor and any other key stakeholders i.e. Portfolio Holder, relevant Ward Members etc prior to submitting this report for official comments	Yes
I have considered whether this report requests a decision that is outside the Budget and Policy Framework approved by Council	Yes
Value for money considerations have been accounted for within the report	Yes
The report is approved by the relevant City Manager	Yes
I have included any procurement/commercial issues/implications within the report	Yes
I have considered the potential media interest in this report and liaised with the Media Team to ensure that they are briefed to respond to media interest.	Yes
I have included any equalities and diversity implications within the report and where necessary I have completed an Equalities Impact Assessment and the outcomes are included within the report	Yes
Any Health and Safety implications are included within the report	Yes
Any human rights implications are included within the report	Yes
I have included any community safety implications and paid regard to Section 17 of the Crime and Disorder Act within the report	Yes
I have liaised with the Climate Change Advisor and any environmental and climate	Yes

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change issues/sustainability implications are included within the report	
I have included information about how this report contributes to the City Plan/ Area priorities within the report	Yes
I have considered the impact on air quality, carried out an appropriate assessment and included any resulting actions or opportunities necessary to improve air quality in the report.	Yes